



ENGAGEMENT PLAN

10-20 Halls Road Highbury Code Amendment

By Hallan Nominees Pty Ltd

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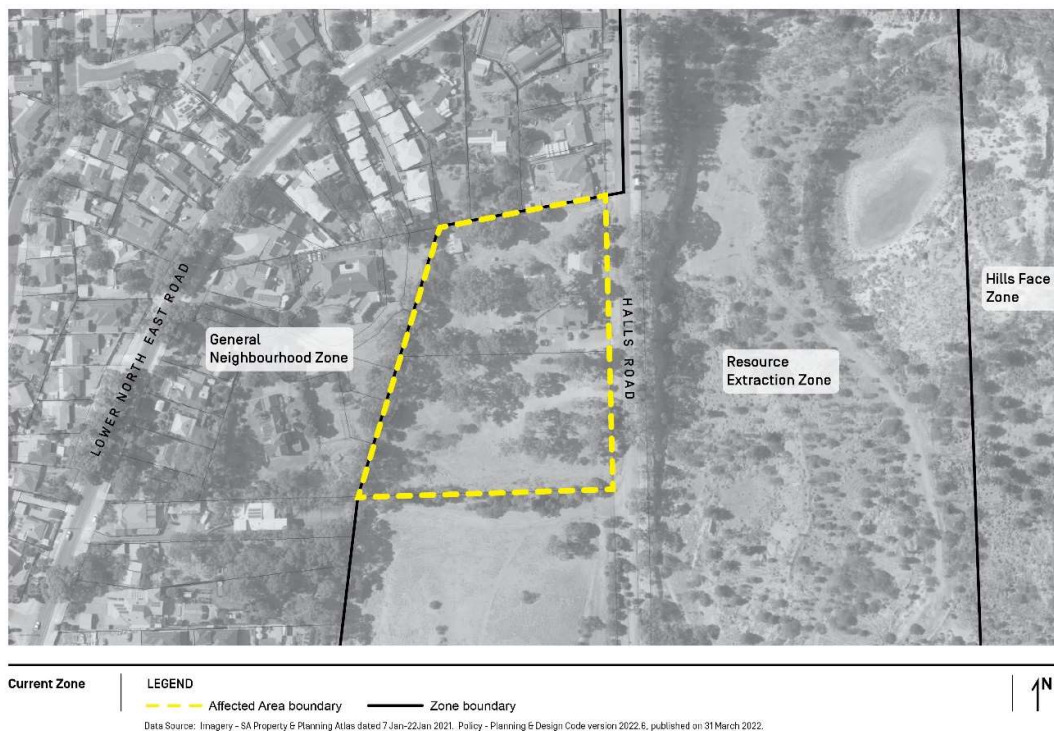
1. BACKGROUND INFORMATION

1.1 What is proposed?

Hallan Nominees Pty Ltd (the Designated Entity) is proposing to initiate an amendment (the Code Amendment) to the Planning and Design Code (the Code) as it relates to land described as 10-20 Halls Road, Highbury, (the Affected Area) and shown in **Figure 1.1** below

The Affected Area adjoins the Resource Extraction Zone to the east and south and the General Neighbourhood Zone to the north and west.

Figure 1.1 Affected Area and Existing Zone



1.2 Why is this project being initiated?

The overall intent of the Code Amendment is to enable development of the Affected Area for residential purposes.

The Affected Area is within the Resource Extraction Zone and rezoning to the General Neighbourhood Zone is required to facilitate the future development of the Affected Area with low scale and low-density residential development consistent with the adjoining residential area.

The proposed Code Amendment aligns with a number of State Planning Policies (SPPs) in relation to integrated planning, housing supply and diversity, design quality, mineral and energy resources and natural hazards. The proposed Code Amendment also aligns with a significant number of policies within the 30 Year Plan, as outlined within the Code Amendment Initiation document.

1.3 Investigations already completed

Investigations undertaken on the Code Amendment include:

- Infrastructure and Servicing Report - FMG;
- Traffic Advice - CIRQA;
- Vegetation and Fauna Investigations – Arborman Tree Solutions;
- Detailed Site Investigations – LWC;
- Site Contamination Audit (Interim Audit Advice);
- Zoning; and
- Lidar Survey and Section Gradients.

Previous investigations include:

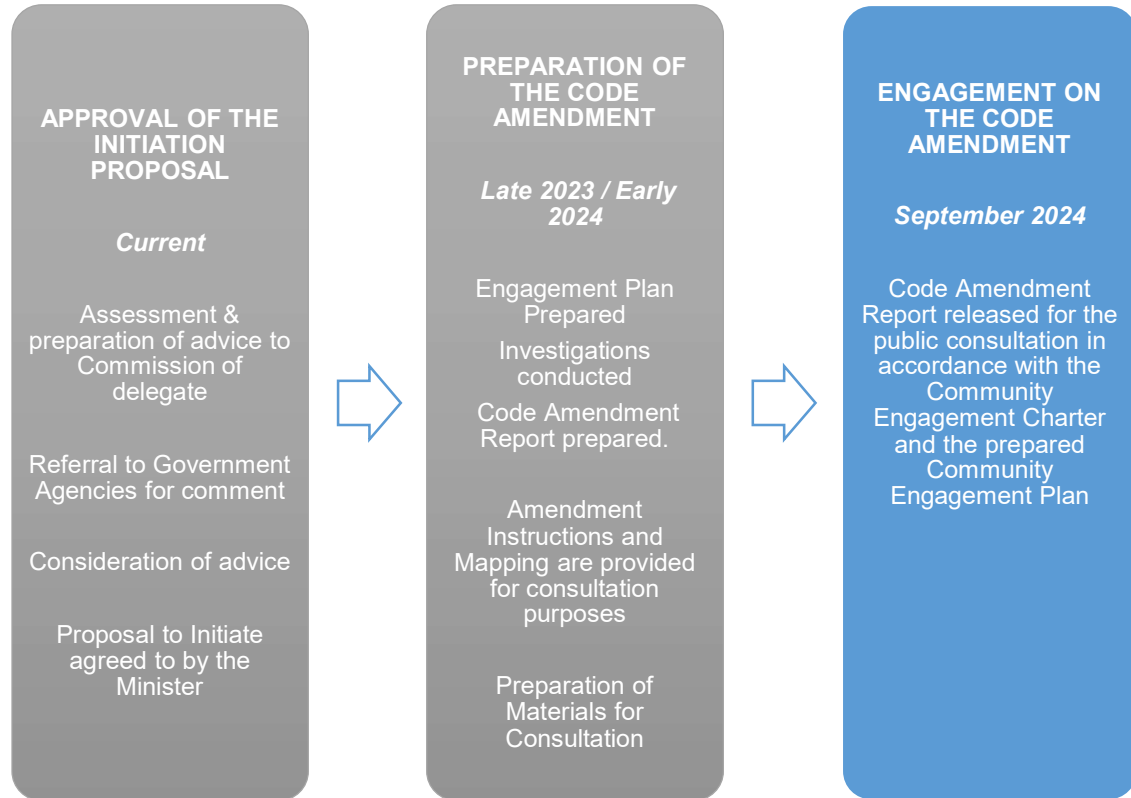
- Search of the Taa wika - Aboriginal Sites and Objects Register - No known Aboriginal sites or objects were identified as a result of this search;
- Preliminary site investigations (PSI) – LWC;
- In Situ Ground Gas Assessment – LWC;
- Development Plan Amendment, Environmental Investigations Executive Summary - Highbury Residential and Open Space Development – SKM; and
- Additional Landfill Gas Monitoring and Soil Investigation Program - 10-14 and 16-20 Halls Road, Highbury – SKM.

The broader locality has a relatively long history in terms of rezoning proposals. Most notably the Highbury and Open Space Ministerial Development Plan Amendment (DPA) which was initiated in 2008. The Affected Area for the DPA included land which had extensive history of non-residential use, including waste management activities. In 2018, the Minister for Planning at that time, Stephan Knoll determined not to proceed with the DPA on the basis of unresolved matters relating to landfill gas migration. Further investigations have now been completed which have deemed the land suitable for residential development.

2. CODE AMENDMENT PROCESS

The Code Amendment process follows steps which require specific actions at each milestone. The timeframes for each step are outlined within **Figure 2.1**. The steps which are greyed out have already been completed. The steps which are currently being undertaken refer to the 'Engagement on the Code Amendment'.

Figure 2.1 Status of the Code Amendment



3. ENGAGEMENT APPROACH

3.1 Purpose

The purpose of the engagement is to inform the rezoning of the Affected Area to enable the future development of the land for residential purposes.

Specifically, the engagement will:

- Communicate to raise awareness that a Code Amendment is being prepared;
- Provide information about what is proposed by the Code Amendment including the location of where the proposed changes will apply;
- Provide the opportunity for stakeholders to identify issues and opportunities early, so that these can be considered in the preparation of the Code Amendment;
- Enable stakeholders and community to provide feedback on the Code Amendment prior to it being finalised and submitted to the Minister for Planning;
- Close the loop with stakeholders and community to inform them of the final version of the Code Amendment;
- Meet statutory requirements as they relate to engagement on a Code Amendment;
- Build relationships and a community of interest to support future activities (i.e. construction); and
- Maximise the opportunity for the media to be well informed, minimising reporting of inaccurate or biased reporting.

3.2 Objectives

The key objectives of the first engagement are to:

- Share information with the public about the Code Amendment.
- Create an understanding of the reasons for the Code Amendment.
- Understand the views of the stakeholders.
- Inform and improve the quality of the policy within the Code Amendment.
- Comply with the Community Engagement Charter and the *Planning, Development and Infrastructure Act 2016* (PDI Act).

3.3 Community Engagement Charter

The preparation of the Code Amendment is required to comply with the principles of the Community Engagement Charter under the *Planning, Development and Infrastructure Act 2016*.

The Community Engagement Charter sets out best practise guidelines for community engagement in relation to the preparation and amendment of planning policies, strategies and schemes.

3.4 Engagement Already Undertaken

Preliminary discussions in respect to the intended Code Amendment have occurred with:

- Planning and Land Use Services (PLUS) staff within the Department for Trade and Investment;
- Staff and Elected Members of the City of Tea Tree Gully;
- Department for Energy and Mining (DEM);
- Environment Protection Agency (EPA);
- Holcim, the adjoining land owner to the east; and
- Highbury Landfill Authority.

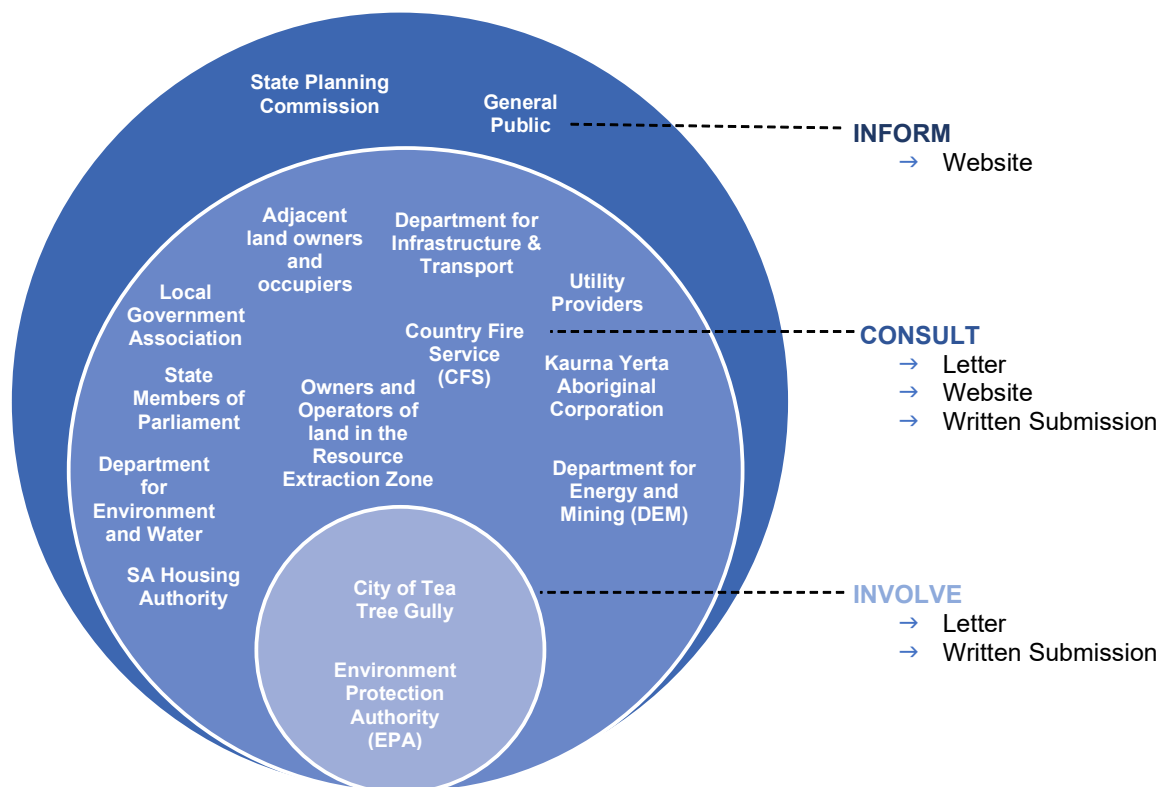
4. STAKEHOLDER IDENTIFICATION AND ANALYSIS

The overall intent of the Code Amendment is to enable low density and low scale residential development to be established on the Affected Area.

The aim of the community engagement is to provide a level of influence which seeks to work directly with the relevant stakeholders throughout the process to ensure that public concerns and aspirations are understood, considered and reflected in the Code Amendment.

A stakeholder identification and analysis has been undertaken and the outcomes of this are provided in **Appendix 1**, with a summary of this analysis provided in **Figure 4.1** below.

Figure 4.1 Stakeholder Analysis Summary



The stakeholders which have been determined to influence the proposed Code Amendment are:

- Adjacent land owners and occupiers shown in **Figure 4.2** below;
- City of Tea Tree Gully;
- Local Government Association;
- Department for Energy and Mining (DEM);
- Owners and operators of land in the Resource Extraction Zone;
- Department for Infrastructure and Transport (DIT);
- Environment Protection Authority (EPA);
- Department for Environment and Water (DEW)
- Country Fire Service (CFS);
- Utility providers;
- State Members of Parliament;
- Kaurna Yerta Aboriginal Corporation;
- SA Housing Authority; and
- General Public.

Figure 4.2 Extent of adjoining landowners and occupiers to be directly notified



The level of each stakeholder’s interest (low, medium and high), the nature of their interests and their needs and expectations of the engagement process have been identified. Having regard to the level of interest, the potential impact of the project on each of the stakeholders’ interests and the potential impact of each stakeholder on the Code Amendment, the level of engagement has been established. The outcomes of this analysis are included in **Appendix 1**.

The levels of engagement are informed by the IAP2 Spectrum of Public Participation and are summarised in **Table 4.1**.

Table 4.1 IAP2 Spectrum of Public Participation

	Inform	Consult	Involve	Collaborate	Empower
Participation Goal	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
Promise to Stakeholders	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

In addition to stakeholder engagement outlined above, the Proponent also intends to engage with and seek the advice of the PLUS Code Control Group, particularly in the preliminary and early stages of drafting the Code Amendment Report and following stakeholder engagement to inform the Code Amendment.

5. SCOPE OF INFLUENCE

The Code is a statutory instrument under the *Planning, Development and Infrastructure Act 2016* (the Act), for the purposes of development assessment and related matters within South Australia.

The Code contains the planning rules and policies that guide what can be developed in South Australia. Planning authorities use these planning rules to assess development proposals.

This Code Amendment is led by a private proponent, Hallan Nominees Pty Ltd. The scope of the Code Amendment is limited to the spatial application of existing policies within the Code. The Code Amendment cannot create additional policies/zones or make changes to existing policy/zone text.

Aspects of the project which stakeholders and the community can influence (i.e. are negotiable) are:

- whether the General Neighbourhood Zone is the most appropriate Zone for the Affected Area;
- whether there are any gaps in the investigations undertaken to consider the impact of the rezoning on the surrounding area; and
- whether the Overlays applied address key matters stakeholders would like to see future development meet.

Aspects of the project which stakeholders and the community cannot influence (i.e. are not negotiable) are:

- The geographic extent of the Code Amendment (i.e. the Affected Area);
- The residential intent of the General Neighbourhood Zone; and
- The policy wording within the Planning and Design Code.

6. IMPLEMENTATION PLAN

An implementation plan has been prepared which details the various engagement activities proposed for each engagement level.

The overall engagement will consist of three stages, which include:

- Preliminary Engagement, undertaken prior to the drafting of the Code Amendment Report;
- Early Engagement, undertaken after the initial draft of the Code Amendment Report is prepared, but allowing for early input and sharing of information before the Code Amendment is publicly available; and
- Code Amendment Engagement, undertaken after the draft of the Code Amendment Report is completed and includes the Report being made available to the public and all stakeholders for review and input.

Within each stage of the engagement, the engagement activities generally include the following three milestones:

- Commencement of engagement;
- Engagement concludes; and
- Report back to the relevant stakeholders and/or the public on the outcomes and next steps.

Engagement activities have been included to ensure that the method of engagement is appropriate for achieving the objectives and level of influence of the engagement. The engagement activities are summarised in **Table 6.1** below.

Table 6.1 *Engagement Activities*

Stage	Stakeholders/ target audience	Engagement activity	Levels of Engagement
Preliminary Engagement	<ul style="list-style-type: none"> City of Tea Tree Gully Department for Energy and Mining (DEM) Environment Protection Authority (EPA) PLUS division of DTI 	<ul style="list-style-type: none"> Meeting(s) with Council staff and CEO Meeting with relevant agency staff Information sharing Opportunity for written and verbal feedback 	Involve
	<ul style="list-style-type: none"> State Member for Morialta 	<ul style="list-style-type: none"> Information sharing Opportunity for written and verbal feedback 	Consult
Early Engagement	<ul style="list-style-type: none"> City of Tea Tree Gully 	<ul style="list-style-type: none"> Information sharing Opportunity for written and verbal feedback Meetings / briefings Determine infrastructure requirements 	Involve
Code Amendment Engagement	<ul style="list-style-type: none"> City of Tea Tree Gully Environment Protection Authority (EPA) 	<ul style="list-style-type: none"> Letter Information provided on website Written submissions 	Involve
	<ul style="list-style-type: none"> Adjoining landowners and occupiers Owners and operators of land in the Resource Extraction Zone Department for Infrastructure and Transport Department for Environment and Water Country Fire Service Utility Providers Kaurna Yerta Aboriginal Corporation Environment Protection Authority State Member for Morialta State Member for Newland Local Government Association SA Housing Authority 	<ul style="list-style-type: none"> In person questions, answer and feedback sessions offered Written submissions Letter Information provided on website Meetings offered Hard copies available at council office 	Consult

Stage	Stakeholders/ target audience	Engagement activity	Levels of Engagement
	<ul style="list-style-type: none"> State Planning Commission Surrounding land owners 		
	<ul style="list-style-type: none"> Local Community General Public 	<ul style="list-style-type: none"> Information provided on website Any member of the public will be able to make a written submission 	Consult

7. APPLYING THE CHARTER PRINCIPLES IN PRACTICE

The stakeholders have been considered in respect to their needs and requirements to ensure that the design of the engagement allows all stakeholders to contribute equally. Most stakeholders are government bodies or utility providers who have limited needs and are resourced with staff that have the technical expertise to review and respond to Code Amendments.

The adjacent owners and local community include residents within the suburb of Highbury. The Community profile¹ of the area includes:

- Top responses for ancestry were listed as English, Australian, Italian, German and Scottish;
- The top languages used at home other than English were Italian, Mandarin, Punjabi, Arabic and Polish;
- People under 20 years of age form 24.8% of the local population; compared to the SA average of 22.6%;
- People 70 years of age or older form 13.7% of the local population. This is consistent with SA, where 14.4% of the population is over 70;
- The median age is 41 in Highbury, which is consistent with the average age of South Australians (41 years);
- 59.3% the local population have children at home, compared to 57.4% in South Australia;
- 31.4% of the local population are not in the labour force, compared to 35.5% of SA;
- People who indicated that they did not speak English well or at all listed the following language as the language spoken at home:
 - Arabic (4 households);
 - Cantonese (8 households);
 - Mandarin (15 households);
 - Hindi (4 households);
 - Punjabi (10 households);
 - Italian (20 households);
 - Korean (9 households);
 - Persian (4 households) and
 - Tamil (3 households).

¹ Based on the Australian Bureau of Statistics 2021 Census Data

- People who needed assistance to undertake core activities form 4.3% of the population in Highbury; and
- Households which do not have access to the internet at home², formed 9.6% of households in the local community.

While individual data for the suburb was not available it is also assumed that there will be people living in the suburb with a profound or a severe core activity limitation that require assistance in their day to day lives due to a long-term condition, disability or advanced age.

The above groups all have varying needs which have been considered as part of the engagement. **Table 7.1** outlines the characteristics of the stakeholders relevant to this engagement and the needs and / or techniques which have been implemented.

Table 7.1 Applying the Charter Principles

Stakeholder	Engagement needs or technique
Government Bodies and Agencies and Utility Providers	<ul style="list-style-type: none"> • Time to review and respond to Code Amendment documents, particularly having regard to reporting cycles of local government
Majority of adjacent owners and local community	<ul style="list-style-type: none"> • Time to review and respond to Code Amendment documents • Explanatory information that explains the process and what they are being asked for feedback on in clear, plain English • Ability to ask questions during the engagement process about the Code Amendment (generally via phone or email)
People over 70	<ul style="list-style-type: none"> • Ability to access documents in hard copy at a convenient location (i.e. the local Council office) • Ability to provide feedback and/or communicate by post or via phone
English as an additional language	<ul style="list-style-type: none"> • Hard copy and website materials that are easily translatable and details, in their language • Materials confirm how to access translated materials
People with a core need for assistance ³	<ul style="list-style-type: none"> • In person meetings are held at a location that meets accessibility needs for people with reduced mobility

² Based on the Australian Bureau of Statistics 2016 Census Data

³ The Australian Bureau of Statistics define people who have a core need for assistance as 'people with a profound or severe core activity limitation are those needing assistance in their day to day lives in one or more of the three core activity areas of self-care, mobility and communication because of a long-term health condition (lasting six months or more), a disability (lasting six months or more), or old age.'

Stakeholder	Engagement needs or technique
	<ul style="list-style-type: none"> • Materials are accessible in a variety of mediums including website and hard copies, and websites include accessibility features • If collecting registrations for meetings/drop-in sessions, include an option for people to note any accessibility needs
People who do not have access to the internet at home	<ul style="list-style-type: none"> • Ability to access documents in hard copy at a convenient location (i.e. the local Council office) • Ability to provide feedback and/or communicate by post or via phone • Promote the Code Amendment in the local newspapers. • Provide an avenue to obtain a hard copy submission form.

The engagement activities have been identified and the relevant charter principles have been addressed which is outlined within **Table 7.2** below.

Table 7.2 *Charter Principles in Practice*

Charter Principles	How does your engagement approach/activities reflect this principle in action?
Engagement is genuine	<ul style="list-style-type: none"> • The engagement activities seek to provide clear and concise information that builds the community capacity to understand planning. • The engagement process provides opportunity for stakeholders and the community to identify their issues and solutions and for these issues to be analysed and considered before finalising the Code Amendment.
Engagement is inclusive and respectful	<ul style="list-style-type: none"> • Affected and interested people had the opportunity to participate via website, direct letters and social media and are given the opportunity to be heard via written submission.
Engagement is fit for purpose	<ul style="list-style-type: none"> • Clear and concise information will be publicly available to ensure people understand what is proposed and how to participate in the engagement.
Engagement is informed and transparent	<ul style="list-style-type: none"> • Information (online and hard copy via letter-box drop) in basic language clearly articulates the proposal, potential impacts, engagement process and invites feedback/participation;

	<ul style="list-style-type: none"> The community engagement report will summarise the feedback received and how it has been, or will be, used to inform the Code Amendment.
Engagement is reviewed and improved	<ul style="list-style-type: none"> Measures of success are identified and measured at the conclusion of the engagement and reported on in the Engagement Report.

8. KEY MESSAGES

The following key messages will underpin the engagement regarding the Code Amendment:

- The Proponent is seeking a rezoning of land located at 10-20 Halls Road, Highbury from the Resource Extraction Zone to the General Neighbourhood Zone in order to facilitate the further development of the land for low density low scale residential purposes;
- The reason for this is that residential development represents a more orderly and economic use of the land, which can take advantage of its strategic location adjacent to existing residential development, key transport infrastructure and open space;
- Investigations have been undertaken to determine the land is suitable for residential development;
- The Affected Area is subject to a Site Contamination Audit;
- An amendment to the Planning and Design Code (i.e. a Code Amendment) is required to enable this rezoning; and
- The Minister for Planning is the decision maker for approval or refusal of the proposed Code Amendment. The Minister will take into account the feedback received during the engagement and whether the engagement was carried out in accordance with the Community Engagement Charter. The Minister may also seek the advice of the State Planning Commission prior to making a decision.

9. EVALUATION

As part of the engagement process, feedback from stakeholders regarding the engagement will be noted to ensure that the project team can:

- Address any changes for the implementation of the Code Amendment;
- Alter the engagement process if needed to respond to feedback and/or mitigate risks to the project; and
- Maintain the quality of the engagement activities.

Appendix 3 includes a table which outlines a summary of measuring the success of the engagement process. Participants are invited to assess the success of the engagement against the criteria. The evaluation will be included in the statutory report required to be prepared by the Designated Entity under section 73(7) of the Act (the Engagement Report).

Following an evaluation of the success of the engagement, a summary of the engagement process will be provided to the participants. The methods for reporting back and closing the loop are outlined within **Appendix 4**.

APPENDIX 1: STAKEHOLDER AND COMMUNITY MAPPING

Stakeholder and community mapping

Stakeholder	Level of interest in the project (i.e. high, medium or low)	Nature of interest in the project and/or the potential impact of the project	Stakeholder needs/expectations for engagement in the project	Level of engagement (i.e. inform, consult, involve, collaborate)
Department for Energy and Mining (DEM)	High	<ul style="list-style-type: none"> • High level of interest; • The Affected Area is located adjacent to strategic resources and operating mining activities. 	That they will be made aware of the Code Amendment, be provided information through the process as part of a process of working through any identified issues and ultimately will have influence on the outcome.	Consult
Owners and Operators of land in Resource Extraction Zone	High	<ul style="list-style-type: none"> • High level of interest; • The Affected Area is located adjacent to parcels previously used for quarrying and waste management. 	That they will be made aware of the Code Amendment, be provided information through the process as part of a process of working through any identified issues and ultimately will have influence on the outcome.	Consult
Environment Protection Authority (EPA)	High	<ul style="list-style-type: none"> • High level of interest; • The land is located adjacent to strategic resources and operating mining activities. • Site contamination audit completed. 	That they will be made aware of the Code Amendment, be provided information through the process as part of a process of working through any identified issues and ultimately will have influence on the outcome.	Involve

Adjacent landowners and occupiers	High	<ul style="list-style-type: none"> • High interest in the Code Amendment proposal and impact as the Zone change is located within their locality; • How the Zone change will affect the value of their property; • How the Zone change will affect the general locality. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
City of Tea Tree Gully	High	<ul style="list-style-type: none"> • High interest in the Code Amendment proposal as the land proposed to be rezoned is within the City of Tea Tree Gully Council area; • LMA required to secure additional building approval requirement. 	The Council will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Involve
Local Government Association	Low	<ul style="list-style-type: none"> • Low level of interest as the Code Amendment is specifically relevant to the City of Tea Tree Gully; • It is a mandatory requirement to notify the Local Government Association in writing and to be consulted in accordance with the Act. 	The LGA will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Department for Infrastructure and Transport (DIT)	Medium	<ul style="list-style-type: none"> • Medium level of interest; • The Affected Area does not have frontage to a State Maintained Road, but traffic from the Affected Area will 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult

		flow to Lower North East Road which is a State Maintained Road.		
Utility Providers	Medium	<ul style="list-style-type: none"> • Medium level of interest; • The proposed rezoning may generate infrastructure demands which require assessment. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
State Members of Parliament	Medium	<ul style="list-style-type: none"> • Medium level of interest; • Any rezoning process is likely to engender interest within the local community. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
SA Housing Authority	Medium	<ul style="list-style-type: none"> • Medium level of interest; • Code Amendment proposes to apply the Affordable Housing Overlay. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Country Fire Service (CFS)	Medium	<ul style="list-style-type: none"> • Medium level of interest; • The Affected Area is not currently in a high or medium bushfire risk area, but is identified within the Hazards (Bushfire – Urban Interface) Overlay; • Statewide Bushfire Hazards Code Amendment proposing to change bushfire risk mapping within parts of the Affected Area. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult

Department for Environment and Water (DEW)	Medium	<ul style="list-style-type: none"> • Medium level of interest; • The Regulated and Significant Tree Overlay applies over the land. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
Kaurna Yerta Aboriginal Corporation	Medium	<ul style="list-style-type: none"> • Interest as the Traditional Owners of the Affected Area, and the impacts the change of zone will have on surrounding features. 	That they will be made aware of the Code Amendment, have an opportunity to participate, influence the outcome and be kept informed.	Consult
State Planning Commission	Medium	<ul style="list-style-type: none"> • Medium level of interest. 	That they will be made aware of the Code Amendment and kept informed.	Consult
General Public	Low	<ul style="list-style-type: none"> • To keep informed in the overall process of the Code Amendment and Zone change; • To provide feedback on the Code Amendment. 	That they will be made aware of the Code Amendment and kept informed.	Consult

APPENDIX 2: PLANNING YOUR ENGAGEMENT APPROACH

Planning your engagement approach

Stage	Objective	Stakeholders/ target audience	Engagement level	Engagement activity	Timing
Preliminary Engagement	<ul style="list-style-type: none"> To share information about the Code Amendment; Create an understanding of the reasons for the Code Amendment; Understand the views of the stakeholders; and Inform and improve the quality of the policy within the Code Amendment. 	<ul style="list-style-type: none"> Department of Energy and Mines Environment Protection Authority Owners and operators of land in Resource Extraction Zone 	Involve	<ul style="list-style-type: none"> One-on-one meetings Presentations Letter 	Preliminary engagement to occur following initiation, but prior to drafting the Code Amendment Report.
		<ul style="list-style-type: none"> City of Tea Tree Gully 	Consult		
		<ul style="list-style-type: none"> Planning and Land Use Services 	Nil		
Early Engagement	<ul style="list-style-type: none"> To share information about the Code Amendment; Create an understanding of the reasons for the Code Amendment; Understand the views of the stakeholders; and Inform and improve the quality of the policy within the Code Amendment. 	<ul style="list-style-type: none"> City of Tea Tree Gully Environment Protection Authority (EPA) 	Involve	<ul style="list-style-type: none"> Meetings Presentation / briefing Letter 	Early engagement to occur following initiation and prior to release of the Code Amendment Report for the Code Amendment Engagement.
Code Amendment Engagement	<ul style="list-style-type: none"> Share information with the public about the Code Amendment; Create an understanding of the reasons for the Code Amendment; Understand the views of the stakeholders; 	<ul style="list-style-type: none"> Environment Protection Authority (EPA) City of Tea Tree Gully 	Involve	<ul style="list-style-type: none"> Letter Information provided on website Written submissions 	Code Amendment Engagement to commence September 2024

Stage	Objective	Stakeholders/ target audience	Engagement level	Engagement activity	Timing
	<ul style="list-style-type: none"> • Inform and improve the quality of the policy within the Code Amendment; and • Comply with the Community Engagement Charter and the Act. 	<ul style="list-style-type: none"> • Department for Energy and Mining • Licensees and operators of land in the Resource Extraction Zone • Department for Infrastructure and Transport (DIT) • Adjacent Land Owners and Occupiers • Utility Providers • Local Government Association • State Member for Parliament • Country Fire Service (CFS) • Department for Environment and Water (DEW) • Kaurna Yerta Aboriginal Corporation • SA Housing Authority 	Consult	<ul style="list-style-type: none"> • Letter • Information provided on website • Written submissions • Meetings on request 	
		<ul style="list-style-type: none"> • General Public • State Planning Commission 	Consult	<ul style="list-style-type: none"> • Information provided on website • Written submissions 	

APPENDIX 3: MEASURING SUCCESS

Measuring Success

At the completion of the engagement, all participants will be invited to assess the success of the engagement against performance criteria one to four, below. The project manager, with assistance from communications and engagement specialists, will assess the success of the engagement against criteria five to nine. This evaluation will be included in the statutory report (section 73(7) of PDI Act) that is sent to the State Planning Commission and the Minister for Planning and which details all engagement activities undertaken. It will also be referenced in the Commission Report (section 74 (3)(b) that is issued to the Governor of South Australia and the Environment Resources and Development Committee of Parliament. Any issues raised about the engagement during the engagement process will be considered and action will be taken if considered appropriate.

#	Charter criteria	Charter performance outcomes	Respondent	Indicator	Evaluation tool	Measuring success of project engagement
1	Principle 1: Engagement is genuine	<ul style="list-style-type: none"> People had faith and confidence in the engagement process. 	Community	<p>I feel the engagement genuinely sought my input to help shape the proposal</p> <ul style="list-style-type: none"> I had an opportunity to share my view. I had the opportunity to identify issues and suggest solutions. I understand more about the planning process as a result of participating. I would participate in a similar process in future. 	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
2	Principle 2: Engagement is inclusive and respectful	<ul style="list-style-type: none"> Affected and interested people had the opportunity to participate and be heard. 	Community	<p>I am confident my views were heard during the engagement</p> <ul style="list-style-type: none"> I had the opportunity to share my view. I feel my view was considered by the project team. 	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
			Project Lead	<ul style="list-style-type: none"> The engagement reached those identified as community of interest. 	<ul style="list-style-type: none"> Representatives from most community groups participated in the engagement 	Evaluation by Project Lead

#	Charter criteria	Charter performance outcomes	Respondent	Indicator	Evaluation tool	Measuring success of project engagement
					<ul style="list-style-type: none"> Representatives from some community groups participated in the engagement There was little representation of the community groups in engagement. 	
3	Principle 3: Engagement is fit for purpose	<ul style="list-style-type: none"> People were effectively engaged and satisfied with the process. People were clear about the proposed change and how it would affect them. 	Community	I was given sufficient information so that I could take an informed view.	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
				I was given an adequate opportunity to be heard	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
4	Principle 4: Engagement is informed and transparent	<ul style="list-style-type: none"> All relevant information was made available and people could access it. People understood how their views were considered, the reasons for the outcomes and the final decision that was made. 	Community	<p>I felt informed about why I was being asked for my view, and the way it would be considered.</p> <ul style="list-style-type: none"> I understand why I was asked for my view. I understand how my view was considered by the project team. 	Exit survey / follow-up survey with Likert scale - strongly disagree to strongly agree	Per cent from each response.
5	Principle 5: Engagement processes are reviewed and improved	<ul style="list-style-type: none"> The engagement was reviewed and improvements recommended. 	Project Lead	<p>Engagement was reviewed throughout the process and improvements put in place, or recommended for future engagement</p> <ul style="list-style-type: none"> Do you have any suggestions for how the Code Amendment consultation process could be improved – question added to evaluation survey to allow for 	<ul style="list-style-type: none"> Reviewed and recommendations made Reviewed but no system for making recommendations Not reviewed 	Evaluation by Project Lead

#	Charter criteria	Charter performance outcomes	Respondent	Indicator	Evaluation tool	Measuring success of project engagement
				community feedback/suggestions		
6	Engagement occurs early	<ul style="list-style-type: none"> Engagement occurred before or during the drafting of the planning policy, strategy or scheme when there was an opportunity for influence. 	Project Lead	<ul style="list-style-type: none"> Engagement occurred early enough for feedback to genuinely influence the planning policy, strategy or scheme 	<ul style="list-style-type: none"> Engaged when there was opportunity for input into scoping Engaged when there was opportunity for input into first draft Engaged when there was opportunity for minor edits to final draft Engaged when there was no real opportunity for input to be considered 	Evaluation by Project Lead
7	Engagement feedback was considered in the development of planning policy, strategy or scheme	<ul style="list-style-type: none"> Engagement contributed to the substance of a plan or resulted in changes to a draft. 	Project Lead	<ul style="list-style-type: none"> Engagement contributed to the substance of the final plan 	<ul style="list-style-type: none"> In a significant way In a moderate way In a minor way Not at all 	Evaluation by Project Lead
8	Engagement includes 'closing the loop'	<ul style="list-style-type: none"> Engagement included activities that 'closed the loop' by providing feedback to participants/ community about outcomes of engagement 	Project Lead	<ul style="list-style-type: none"> Engagement provided feedback to community about outcomes of engagement 	<ul style="list-style-type: none"> Formally (report or public forum) Informally (closing summaries) No feedback provided 	Evaluation by Project Lead

#	Charter criteria	Charter performance outcomes	Respondent	Indicator	Evaluation tool	Measuring success of project engagement
9	Charter is valued and useful	<ul style="list-style-type: none"> Engagement is facilitated and valued by planners 	Project Lead	Identify key strength of the Charter and Guide Identify key challenge of the charter and Guide		Evaluation by Project Lead

APPENDIX 4: CLOSING THE LOOP AND REPORTING BACK

Closing the loop and reporting back

How will you respond to participants?	Who's responsible?	When will you report back?
Keep a contact register of all participants who made a submission during the engagement period to use to provide feedback on the process and outcomes	Future Urban on behalf of the Designated Entity	Ongoing across the engagement period
Prepare an Engagement Report in accordance with section 73 of the PDI Act that includes summary of submissions, amendments to the Code Amendment and evaluation of engagement	Future Urban on behalf of the Designated Entity	As soon as practicable post-engagement
Publish the Engagement Report	Planning and Land Use Services	As soon as practicable post-engagement
Inform stakeholders on the outcome of the Code Amendment	Future Urban on behalf of the Designated Entity	As soon as practicable following a decision on the proposed Code Amendment
Publish the outcome of the Code Amendment	Planning and Land Use Services	As soon as practicable following a decision on the proposed Code Amendment